

<b>MEETING:</b>	Audit Committee
<b>DATE:</b>	Wednesday, 20 January 2016
<b>TIME:</b>	4.00 pm
<b>VENUE:</b>	Reception Room, Barnsley Town Hall

## AGENDA

### Procedural/Administrative Items

1. Declarations of Pecuniary and Non-Pecuniary Interest

2. Minutes (*Pages 5 - 12*)

To receive the minutes of the meeting held on 18<sup>th</sup> September, 2015

3. Actions Arising From the Previous Meetings (*Pages 13 - 14*)

The Committee will receive a report detailing action taken and arising from previous meetings of the Committee.

### Items for Discussion/Decision

4. Internal Audit Quarterly Report 2015/16 - Quarter Ended 31st December, 2015 (*Pages 15 - 34*)

The Head of Internal Audit will submit a report providing a comprehensive overview of the key activities and findings of Internal Audit based on the Division's Work to the end of December, 2015.

5. Annual Review of the Effectiveness of Internal Audit - Progress Report (*Pages 35 - 38*)

The Head of Internal Audit will submit a report providing an update on the progress made in addressing the issues arising from the annual review of the effectiveness of the Internal Audit function.

6. Review of Council Tax Single Persons Discount (*Pages 39 - 42*)

The Head of Internal Audit will submit a report providing an update on the Council Tax Single Person's Discount review which is being undertaken in conjunction with Databank which forms part of the Council's successful counter fraud fund bid to the DCLG.

7. Review of the Audit Committee Workshop and Draft Action Plan (to follow)

The Executive Director Finance, Assets and Information Services and Executive Director, Legal and Governance will submit a joint report presenting the outcomes from the Workshop held on the 4<sup>th</sup> November, 2015 and presenting a draft action plan for approval.

8. Strategic Risk Register - Full Review October, 2015 (*Pages 43 - 68*)

The Director of Finance, Assets and Information Services will submit a report on a

further review of the Strategic Risk Register undertaken in October, 2015 and presenting the outcomes of that review.

9. Annual Governance Statement 2015/16 - Action Plan Update (*Pages 69 - 72*)

The Chief Executive, Director of Finance, Assets and Information Services and Director of Legal and Governance will submit a joint report providing the updated action plan relating to the issues identified following the Annual Governance Review for 2014/15.

10. Risk Management Update Report 2015/16 (*Pages 73 - 92*)

The Director of Finance, Assets and Information Services will submit a report outlining the progress made to date towards the achievement of the goals set out in the Council's Risk Management Policy and signposting further work to be undertaken in the year.

**Items for Information**

11. External Audit - Annual Audit Letter 2014/15 (*Pages 93 - 100*)

The Council's External Auditor will submit the Annual Audit Letter 2014/15 and summarising the key findings from the audit, detailing the financial statements and Value for Money Conclusion and providing information on the final fees for the 2014/15 audit.

12. External Audit Progress Report and Technical Update (*Pages 101 - 118*)

The Committee will receive the External Audit Progress Report and Technical Update.

13. External Audit - Appointing your External Auditor (*Pages 119 - 126*)

The External Auditor will present a paper reminding the Committee that from the 2018/19 financial year onwards, the Authority will, for the first time, be required to appoint its own external auditor and detailing the matters that should be considered when making such an appointment.

14. Audit Committee Work Plan 2015/16 and 2016/17 (*Pages 127 - 128*)

The Committee will receive the indicative Audit Committee Work Plan for 2015/16 and 2016/17

To: Chair and Members of Audit Committee:-

Councillors Richardson (Chair), Barnard, Clements and Griffin; together with Independent members Ms K Armitage, Ms D Brown, Mr M Marks, Mr P Johnson and Mr S Gill

Diana Terris, Chief Executive

All Executive Directors

Andrew Frosdick, Director Legal and Governance

Frances Foster, Director Finance, Assets and Information Services

Rob Winter, Head of Internal Audit and Risk Management

Neil Copley, Service Director Finance

Ian Rooth, Head of Technical Services

Adrian Hunt, Risk Management Manager

Michael Potter, Service Director Organisation and Workforce Improvement

Julie Winham, Senior Audit Manager

Council Governance Unit – 3 copies

Please contact William Ward on 01226 773451 or email [governance@barnsley.gov.uk](mailto:governance@barnsley.gov.uk)

Tuesday, 12 January 2016